

Approval	Work supervisor	Technical reviewer	Release / handover authority

1. Job details and team signatures

Date / time		Location / area		Assessor		Supervisor	
Team signatures							

2. Conditions and hold points

Stage	Time	Location / area	Environment / readings	Item / condition	Controls	Plant / tools	Approval / signature
HP-0 Start							
HP-1 Check support							
HP-2 Connect and trial lift							
HP-3 Land and release							
HP-4 Remove and store							

Complete after actual checks. Recheck after changes, defects or shift handover.

3. JSA risk assessment

Job stage	Hazards and effects	Failure factors	Technical and procedural controls	Site verification	P	S	R	A
1. Load-path approval	1. Overhead support failure 2. Hoist overload 3. Unstable final landing	1. Only hoist rating filed 2. Support owner unassigned 3. Load mass unverified	1. Review entire load path 2. Name support reviewer 3. Confirm final support plan	1. Load and lift-point basis 2. Beam and clamp review 3. Landing support reference				
2. Equipment control	1. Chain rupture 2. Brake slip 3. Hook disengagement	1. Inspection history lost 2. Defect not quarantined 3. Model criteria unavailable	1. Assign hoist inspection 2. Retain defect isolation 3. Use exact model criteria	1. Hoist identity and rating 2. Chain and brake findings 3. Defect disposition record				
3. Positioning briefing	1. Side-loaded hook failure 2. Crushed fingers 3. Support displacement	1. Hole fit drives method 2. Helper signals differ 3. Hand effort warning ignored	1. Prohibit forced side pull 2. Agree small-step signals 3. Brief abnormal-resistance stop	1. Permitted load direction 2. Signal briefing record 3. Adjustment method owner				
4. Landing release	1. Load overturning 2. Residual-tension release 3. Support collapse	1. Floor touch assumed safe 2. Contact not documented 3. Restraint status unclear	1. Review support contact 2. Confirm movement restraint 3. Authorize gradual transfer	1. Support and contact record 2. Restraint completion 3. Unloaded-state confirmation				
5. Fault recovery	1. Suspended-load drop 2. Unsafe loaded repair 3. Second hoist overload	1. Crew adds force 2. Recovery scope undefined 3. Alternate support assumed	1. Stop forced operation 2. Plan safe load recovery 3. Check independent support	1. Fault and load state 2. Recovery reviewer 3. New support capacity basis				
6. Hoist handover	1. Defective equipment reuse 2. Falling removed hardware 3. Installation movement	1. Repair status omitted 2. Parts not accounted for 3. Final restraint not accepted	1. Transfer repair restrictions 2. Account for removed parts 3. Record installed stability	1. Quarantine and repair log 2. Equipment removal record 3. Receiving authority record				

P/S/R/A: Complete only after actual site assessment using the site risk method.

4. Pre-work checklist

☐ Load and lift-point basis	☐ Hoist identity and rating	☐ Permitted load direction
☐ Support and contact record	☐ Fault and load state	☐ Quarantine and repair log
☐ Landing support reference	☐ Unloaded-state confirmation	☐ Receiving authority record